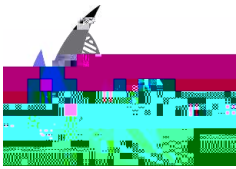


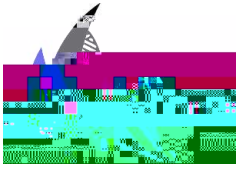
Campus: University, Churchill, Morwell, LV FLO & KYPP

Persons authorised to enter school premises (e.g. Worksafe inspectors, health officers etc)
Other Department of Education and Training staff (including allied health staff) or contractors
NDIS therapists or other allied health or health



Campus: University, Churchill, Morwell, LV FLO & KYPP

, who will regularly be performing unsupervised work at the school during school hours or any other time where children are present. Further background checks, including references, may also be requested at the discretion of the principal.



Campus: University, Churchill, Morwell, LV FLO & KYPP

All parents or carers who visit our school during school hours, other than for the purposes of school pick ups and drop offs or for specific school events (eg parent teacher interviews, concerts, assemblies etc), are required to sign in as a visitor at the school office.

Parents or carers who are prohibited from entering the school under a court order or direction of the Principal are not permitted to visit the school. Our school maintains and provides office staff with a list of restricted parents/carers which may include identifying photographs and any other information as required depending on the level of risk posed.

All business operators, tradespeople and other visitors attending the school to conduct work must report to the school office upon arrival for instruction and follow the sign in procedure outlined above.

This policy will be communicated to our school community in the following ways

- Available publicly on our school's website
- Included in induction processes for relevant staff
- Made available in hard copy from school administration on request.

Kurnai College policies (available on website)

Department policies:

- [Child Safe Standards](#)
- [Visitors in Schools](#)
- [Contractor OHS Management](#)

Policy last reviewed

Octob